

Club Reporting

Contents

| | |
|-------------------------------------|---|
| Dean of Students | 1 |
| CARE Concern | 1 |
| Basic Needs Concern | 1 |
| Conduct Concern | 2 |
| Office of Institutional Equity..... | 2 |
| OIE Concerns..... | 2 |
| Student Life | 3 |
| Club Conduct..... | 3 |

Dean of Students

There are 3 different types of reports through Dean of Students:

CARE Concern

For concerns about a student's mental health and well-being (non-life threatening) or to request resource information for a student

- Information to have ready:
 - Nature of report
 - Date of incident
 - Location of incident
 - Name of student being referred
 - Nature of behavior/concern
 - Is the student aware you are making the referral?

Basic Needs Concern

For concerns related to a student's access to basic needs. Basic Needs can be defined as the essentials an individual needs to live a safe and healthy life. Basic Needs insecurity

occurs when we don't have access to those essentials. When students aren't able to meet their basic needs, they aren't receiving equal access to a UCCS education.

- Information to have ready:
 - Nature of report
 - Name of student being referred
 - Email and SID if known
 - Nature of behavior/concern
 - Is the student aware you are making the referral?
 - What is the current housing status of the student?

Conduct Concern

Please use this form to report any behaviors of concern involving UCCS students, whether these behaviors occur on or off campus or inside or outside of the classroom setting. Reportable behaviors may include Student Code of Conduct violations, or any other behaviors of concern that you would like to see addressed or would like to discuss.

- Information to have ready:
 - Date of incident
 - Location of incident
 - Involved parties
 - Complainant, respondent, witnesses
 - A detailed description of the incident

Office of Institutional Equity

OIE Concerns

For concerns of protected class discrimination or harassment, domestic violence, dating violence, stalking, sexual harassment, or sexual misconduct.

- Information to have ready:
 - Date of incident
 - Location of incident
 - Involved parties
 - Complainant, respondent, witnesses
 - A detailed description of the incident

Student Life

Club Conduct

Please see document “Club and Org Conduct Procedures”

This process covers when “one or more members, alumni, or guests allegedly violate the Code of Conduct at a club- or organization-sponsored, financed, or otherwise supported activity”

This can be done in conjunction with an OIE or Dean of Students report.