

Club Advisors

Club advisors are *not* required to be recognized as a registered club at UCCS. If you do choose to have one, however, we have compiled some information that may be helpful!

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What is a Club Advisor?

Advisors guide student organization members by enhancing their experience and effectively operating the organization. In addition, advisors often act as confidants in both individual and organizational-related matters, rendering knowledge about the organizations' history and tradition, and providing valuable context to the operations of student organizations.

Who Can Be a Club Advisor?

Advisors to student organizations must be UCCS faculty or staff members, or a graduate/doctoral student. Undergraduate students may *not* advise other student organizations. If a graduate student organization would like an advisor, it must be advised by either a faculty or staff member and not a graduate student.

You can have a non-UCCS advisor as well, but they cannot gain access to MLC. These outside advisors can be someone from the community, from your national organization, or an alumnus of your club.

How to Become a Club Advisor

A club member (or a Student Life staff member) must add you to the club MLC page under the club role “faculty/ staff advisor”. There is no formal process to be recognized as the advisor.

Know Your Advising Style

- *Developmental*: The advisor provides guidance in the decision-making process and opportunities for growth.
- *Administrative*: The advisor provides the organizational structure of events and focuses on policy and budget.
- *Delegator*: The advisor empowers the students to conduct their own decision making, problem solving, and delegating. Use this style with students/groups that are at a high level of readiness.
- *Coach*: The advisor continues to direct and closely supervise task accomplishment, but also explains decisions, solicits suggestions, and supports progress. Use this style with groups that have a few leaders that are at a higher readiness level who will need your support with the rest of the group to get things accomplished.
- *Supporter*: The advisor facilitates and supports the efforts toward accomplishments, and shares responsibilities for decision making with the students. Use this style with groups that are just starting to understand the concept that will lead to success - with a group that is just starting to “get it.”
- *Director*: The advisor provides specific instructions and closely supervises task accomplishments. Use this style with students/ groups that are at a low level of readiness. Use this style with newly formed organizations or organizations that did not have a smooth officer transition from the previous year.
- *Programmatic*: The advisor provides skill development for students and event planning

Role & Responsibilities

These may change based on what your club needs, but here are some suggestions for how you can get involved in the club:

- Develop relationship with officers
- Agree on clear expectations
- Develop goals and revisit them throughout the year
- Review the constitution of the organization
- Establish responsibilities

- Be aware of all plans and activities
- Offer suggestions and perspective without demanding that organization follow everything
- Discourage dominance by individuals and encourage quieter students to take initiative
- Be honest and open with all communication
- Provide feedback on their successes and challenges
- Hold them accountable for their actions and decisions
- Offer ideas for projects and events
- Help students find a balance between academics and co-curricular
- Explain UCCS and Student Life Policies

Advisor- from Constitution Template

Article VIII. ADVISOR

- Section 1. The Club Officers shall unanimously agree upon and appoint an advisor no later than April 1 to serve a term from May 1 - April 30.
- Section 2. The Advisor must be a full-time UCCS faculty or Staff member.
- Section 3. The Advisor's duties shall include:
 - A. Meeting with the club officers on a regular basis.
 - B. Attending club meetings and club activities.
 - C. Keeping abreast of club issues and intentions.
 - D. Meeting with the Treasurer on a monthly basis to review account balances and financial transactions.
 - E. Assisting with the implementation of an officer transition program.
- Section 4. The Advisor shall be an ex-officio member of the club, and as such, shall not have voting rights.
- Section 5. The Advisor shall have veto power over any decision made by the club which is in direct violation of University policy. This authority shall be used only in circumstances where the club officers knowingly intend to violate University policy.